



SAFETY RULES

It is the responsibility of all employees to learn the Company safety rules. He/she will, at no time, work or allow another employee to work in or around any unsafe condition. It is the responsibility of all employees to learn the safe way to do their job in order to protect themselves and others against accidents or injury. Report any unsafe act or conditions to your supervisor immediately.

Know where fire extinguishers, telephones, and first aid kits are located and how to use them in emergencies.

Violation of OSHA regulations will subject you to automatic suspension and/or automatic termination.

Do not attempt to operate or use any type of equipment that has a caution tag or Lock Out. The caution tag or lock out is to be removed by the person who placed it there after all repairs are made to ensure safe operation.

Warning and regulation signs are to be obeyed at all times.

Keep your workplace clean:

It is the responsibility of every employee to keep his or her workplace clean. Good housekeeping promotes safe & efficient work. Do not allow trash, scrap, or boards with protruding nails to lie in your work area. Keep walkways, exits, stairs, and landing clear.

All trash & debris will be removed to the appropriate disposal container daily. At no time will a build up of trash be allowed in or around a fire lane, stair well, door well, corridor, floor or any other area where it might prevent safe passage, become a fire hazard or interfere with the ability of others to perform their work. All trash containers will be marked as such and placed throughout the compound and parking lot.

Welding permits are required for any work performed.

No open fires will be allowed for any purpose other than work.

When stripping of forms or other material containing protruding nails, the nails are to be pulled or bent over immediately.

In the event of an on-site emergency, either injury or any other problem that would require the local police, fire, or ambulance service, CalCon Inc. should be notified immediately.

In the event of a fire evacuation of the building area, each Contractor should have an appropriate area to meet and take a head count of employees. No employee will be allowed to leave the jobsite until a proper head count is given to CalCon Inc.

The jobsite trailers are to be off limits to all employees except those who knowingly have business in them or require first aid treatment.

Report all injuries, no matter how slight they may seem, to your immediate supervisor as soon as possible. Do not wait until the next day to report the injury. You must report to the on-site first aid center for treatment.

Report all gasoline, diesel, engine oil or other spills immediately to your supervisor.

Personnel Protective Equipment Requirements:

1. Protective equipment is:
 - a. To be worn as needed or required
 - b. To be inspected before each use
 - c. To be repaired or replaced if damaged in any way
2. Hard hats: while on-site, all employees are required to wear OSHA approved hard hats.
3. Safety Glasses: the employer shall provide non-prescription safety glasses as required and same must be worn at all times when required.
4. Ear Plugs, Safety Belts, and Lifelines: shall be worn as required.
5. Gloves are to be worn when handling material with sharp edges and as directed by your foreman.
6. Shirts are to be worn by all personnel while on the jobsite, no tank tops allowed, 3" minimum sleeve.
7. Proper Steel-Toe Leather Work Boots: shall be worn at all times. No low top or tennis material type shoes are allowed.

Tools, Equipment. Materials:

Machinery or vehicles to be operated by authorized personnel only.

Check all vehicles and equipment before use to assure that they are in proper operating condition.

Hand Tools such as hammers, punches, pricks and chisels should be inspected for faulty handles or mushroomed heads prior to the start of each job and shall be reinspected at weekly intervals throughout the term of the job.

Cables, Ropes, Sheaves, Shackles, Booms, Lifting Equipment, etc., shall be checked each day. Worn or frayed items are to be replaced or repaired at once.

All electrical equipment must be grounded to GFI standards. Three pronged plugs and receptacles are required on extension and equipment cords.

Use Safety Guards provided. The source of power must be disconnected whenever it is necessary to repair or adjust a piece of electrical equipment. It is not sufficient to merely turn off the operating button of the equipment. Note: only authorized persons are to repair electrical equipment.

All wires within 10' of the apex, roof, sides, or corners of a proposed building or of a fully extended crane must be moved or shielded until such time as the building is completely erected.

Gasoline may be handled or stored only in approved safety cans. All internal combustion engines must be shut off and cooled before fueling, oiling, cleaning, or adjusting. Check oil when refueling. Do not use gas for cleaning parts and tools.

Oxygen and Acetylene equipment can be extremely dangerous. Unless you are qualified and authorized to use this equipment, leave it along. Cylinders shall be secured upright at all times to keep oil away from oxygen fittings (with caps on when not in use). Watch out for nearby combustibles and keep bottles shielded or a safe distance from welding or cutting operations.

Compressed air hoses should never be pointed at yourself or anyone else. Compressed air must be used for the prescribed operations only, with pressures kept as low as possible for doing the job adequately.

Riding:

No more than three men may ride in the cab of a truck at one time. Seat belts must be worn. Any personnel riding in the back of the truck must be seated with no part of their body to be outside of the vehicle, and this is only to take place inside of a parking lot. No personnel should ride in the back of a truck on any road, public or private, large or small.

Material or equipment being transported by truck must be loaded, cinched, and flagged in a manner consistent with good loading and transporting practice and the truck shall be driven only by authorized employees holding valid chauffeur's or driver's licenses of the proper class.

Stay out from under and in front of loads on cranes, etc. Do not cause or permit a load to be carried over a work person who is unaware of it or cannot get clear.

Do not attempt to lift objects that are too heavy for you to lift alone; ask for help.

Ladders, Scaffolding, Openings:

All ladders must be inspected prior to the start of each job, and equipped with safety feet. Ladders built on the the job must be built of #1 grade lumber free of knots with cleats capped, blocked, wired or stripped.

Ladders must be on a firm foundation, lashed or hooked to the structure, and extend 36" above the landing. Ladders are to be placed at the proper angle.

Never climb or descend a ladder with anything in your hands or pockets; use a hand line for tools and equipment. Always face the ladder.

Guard Rails and Toeboards must be used on all scaffolding. Wheels on metal scaffolds must be provided with locks.

Openings in the floor or ground must be railed off and have 4" toeboards, or be covered. Open-sided floors must be railed including toeboards.